

Selectmen's Meeting
Minutes-June 6, 2016
Town Office Bldg.
Sunderland, MA

Attendees: Tom Fydenkevez, Scott Bergeron, David Pierce, Sherry Patch, Town Administrator
Guests: Erik Pardee, John Morgan, CHA Engineering, Steve Benjamin, Dan Nietche, (FRCOG),
Rock Warner, Dan Murphy
Behind the Camera: Lacey Arnold/FCAT

Call to Order

- Meeting called to order at 6:37 PM.

Appointments

- Multi Agency Coordination Center (MACC)
Dan Nietche from the FRCOG gave an overview of the MACC Program that will provide assistance during large scale emergency events. The multi- agency coordination service center would coordinate response and recovery services in cooperation with local emergency personnel and would function as an extension of the town's emergency management team.
- Introduction-Erik Pardee, Subway Restaurant Owner
Mr. Paradee, the new owner of the Subway Restaurant met with the board. Mr. Paradee stated that he has 9 years of experience with the Subway franchise, 3 of which are as an owner. Mr. Paradee stated that he strives for quality products and is looking forward to meeting Sunderland residents.
MOTION: Mr. Pierce to grant a food Permit and Common Victualler's license to Erik Paradee, d/b/a Stage 2 Subway.
SECOND: Mr. Bergeron
VOTED: 3-0.

North Main Street Reconstruction Project

- John Morgan from CHA Engineering met with the board to discuss the North Main Street Reconstruction Project. The project will include pavement rehabilitation, drainage improvements and bicycle and pedestrian accommodations. Mr. Morgan responded to questions posed by members of the Community Pathways Committee regarding traffic calming, potential impact to trees in the area, and future maintenance (snow removal) concerns. Also, discussed was installing crosswalks at a couple of locations in the Claybrook Road, N. Silver Lane and Graves Library and Blue Heron Restaurant areas as a calming device. The board instructed Mr. Morgan to proceed with exploring installing sidewalks on both sides of the roadway all the way to project limits at Claybrook Road and to further explore the feasibility of separated bicycle accommodations. Further, the board authorized funding for two additional public outreach meetings.

Approval of Minutes

MOTION: Mr. Pierce to approve the minutes of the meeting dated 5/23/2016.
SECOND: Mr. Bergeron
VOTED: 3-0

MOTION: Mr. Bergeron to approve the minutes of the meeting dated 5/31/16

SECOND: Mr. Pierce

VOTED: 3-0

Board of Selectmen Updates

- Mr. Pierce advised that there is some movement on the Comcast contract renewal. A meeting is scheduled for Saturday.
- Mr. Bergeron advised that he will begin contract negotiations with Tom Harding tomorrow. Mr. Bergeron also advised that 120 North Committee will be meeting to review the draft Request for Proposals for development of Senior Affordable Housing at 120 North Main Street.
- Mr. Fydenkevez advised that South County EMS Board of Directors will be meeting on Wednesday to review the RFP's for housing. Mr. Fydenkevez advised that interviews are being conducted this evening for an Outreach Coordinator for the South County Senior Center.

Town Administrator Updates

- Ms. Patch advised that the Community Pathways Committee is hoping to submit a PARC grant application on behalf of the town for improvements to town owned land off School Street. A public hearing is being held on Wednesday at 7PM to solicit community input. The Committee voted to hire Sara Snyder to write the grant and pending board approval. \$2,500 from CPA funds has been allocated for grant writing services for the project. Mr. Bergeron requested that Town Counsel be contacted regarding this request. Ms. Patch advised that revisions to the Police Department employment application as outlined by town counsel have been made. Request permission to post to the website. Permission granted. Ms. Patch advised that the board has received a request for permission to park on town property from a Sunderland resident who works for DCR. Resident would like to park state vehicle on town owned property. State employees are not allowed to park vehicles at their residences. Permission granted.
- Ms. Patch advised that she with Rich Brynda and representatives from Tighe and Bond to discuss and review the scope of services for an I & I Study. Preliminary data collection will begin over the summer and fall; groundwater monitoring will be conducted in March 2017.

Solar

- DPU is accepting comment with regard to WMECO's approval of its 2015 Interconnection Timeline Enforcement Mechanism. The deadline to submit comment is June 20th. Beth Greenblatt will draft a response on behalf of the board.

OPEB

- The Treasurer is recommending that we utilize the services of the Bartholomew Group for management of OPEB Funds.

New Business

- FY 17 Reappointments: Boards, Committees and Commissions
MOTION: Mr. Pierce to appoint the Boards, Committees and Commission slate as listed.
SECOND: Mr. Bergeron for discussion.

Mr. Bergeron asked if the list is just for the terms expiring on 6/30/16. Ms. Patch advised that the list reflects the terms expiring on 6/30/16.

VOTED: 3-0

Note: List of appointed Boards, Committees and Commission incorporated in these minutes.

- FY 17 Reappointments Employees

MOTION: Mr. Pierce to appoint the employee slate as listed.

MOTION: Mr. Pierce to rescind motion to appoint the slate and to modify the motion to appoint the slate with exception of Police including the Police Clerk.

SECOND: Mr. Bergeron

VOTED: 3-0

Note: Police Department appointments will be made upon recommendation of the new Police Chief.

Note: List of appointed Employees incorporated in these minutes.

- Appropriation Transfer Request Police Department

MOTION: Mr. Bergeron to approve the Police Department transfer request from wages (\$5,000) to expense.

SECOND: Mr. Pierce

VOTED: 3-0

Motion contingent upon approval on Accountant verifying an allowable transfer.

- Appropriation Transfer Request Town Treasurer

MOTION: Mr. Pierce to approve the Treasurer's transfer request from Unemployment Expense to Medicare Expense.

- Retirement Notification-Edwin Skribiski

MOTION: Mr. Pierce to accept the retirement notification of Edwin Skribiski from the Highway Department.

SECOND: Mr. Bergeron

VOTED: 3-0.

The board acknowledged and thanked Mr. Skribisk for his service.

Appointment-Alternate Building Inspector

MOTION: Mr. Bergeron to appoint Mr. Quinlan to the position of Alternate Building Inspector through June 30, 2016.

SECOND:

VOTED: 3-0

Adjournment

- MOTION: Mr. Bergeron to adjourn the meeting

SECOND: Mr. Piece

VOTED: 3-0

Meeting adjourned at 8:25 PM.

Respectfully submitted,


Sherry Patch

SELECTMEN'S APPOINTMENTS 6.6.16

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COMMITTEES / BOARDS/ COMMISSIONS

BENJAMIN, CINDY	300 th Anniversary Planning Committee	1 YR/2016
BREUER, MERRICKA	300 th Anniversary Planning Committee	1 YR/2016
CIALEK, SHELLY	300 th Anniversary Planning Committee	1 YR/2016
CONLEY, JANET	300 th Anniversary Planning Committee	1 YR/2016
FYDENKEVEZ, TOM	300 th Anniversary Planning Committee	1 YR/2016
JACQUE, JULIE	300 th Anniversary Planning Committee	1 YR/2016
MILLER, UJNA	300 th Anniversary Planning Committee	1 YR/2016
PETTERSON, KATHY	300 th Anniversary Planning Committee	1 YR/2016
UNKLES, JENNIFER	300 th Anniversary Planning Committee	1 YR/2016
WOZNAKEWICZ, BRENDA	300 th Anniversary Planning Committee	1 YR/2016
WOZNAKEWICZ, MIKE	300 th Anniversary Planning Committee	1 YR/2016
ZIMNOWSKI, DEBRA	300 th Anniversary Planning Committee	1 YR/2016
ZIMNOWSKI, TOM	300 th Anniversary Planning Committee	1 YR/2016
SILLIN, ELIZABETH	Anti-Harassment Officer	1 YR/2016
BERGERON, SCOTT	Capital Improvement Planning Committee	1 YR/2016
BRIDGEWELL, GERALD	Capital Improvement Planning Committee	1 YR/2016
KOWALECK, JAMES	Capital Improvement Planning Committee	1 YR/2016
MURPHY, DAN	Capital Improvement Planning Committee	1 YR/2016
ROSCOE, DANA	Capital Improvement Planning Committee	1 YR/2016
WARNER, ROCK	Capital Improvement Planning Committee	1 YR/2016
LOPATKA, RICHARD	Community Pathways Committee	1 YR/2016
MURPHY, DAN	Community Pathways Committee	1 YR/2016
CLARK, HELEN-Historical	Community Preservation Committee	1 YR/2016
FYDENKEVEZ, TOM – Citizen	Community Preservation Committee	1 YR/2016
LOPATKA, RICHARD-Housing	Community Preservation Committee	1 YR/2016
SNYDER, SARA-Planning	Community Preservation Committee	1 YR/2016
UNKLES, JENNIFER-ConCom	Community Preservation Committee	1 YR/2016
WISSEMANN, MIKE – Citizen	Community Preservation Committee	1 YR/2016
DEANE SHAUNA - Recreation	Community Preservation Committee	1 YR/2016
MURPHY, DAN	Conservation Commission	3 YR/2016
DEVINE, THOMAS	Constables	1 YR/2016
LAURENITIS, FRED	Constables	1 YR/2016
RICHARDS, ALLAN	Constables	1 YR/2016
WOZNAKEWICZ, MICHAEL	Constables	1 YR/2016
BERNOTAS, JIM	Economic Development Committee	1 YR/2016
KAJSTURA, ALEKS	Economic Development Committee	1 YR/2016
LAURENITIS, FRED	Economic Development Committee	1 YR/2016
MURPHY, DAN	Economic Development Committee	1 YR/2016
PIERCE, DAVID	Economic Development Committee	1 YR/2016
TOZLOSKI, BARRE	Economic Development Committee	1 YR/2016
WARNER, JR. ROCK	Economic Development Committee	1 YR/2016
AHEARN, ROBERT	Emergency Management Director	1 YR/2016
WILLIAMS. LAURA, Chair	Energy Committee	1 YR/2016
FALBEL, AARON	Energy Committee	1 YR/2016
REED, SCOTT	Energy Committee	1 YR/2016
HERRICK, THOMAS	Franklin County Bikeway Committee	1 YR/2016
MURPHY, DAN	Franklin County Solid Waste Representative	1 YR/2016
ROSCOE, DANA	Franklin County Regional Planning Board	1 YR/2016

SELECTMEN'S APPOINTMENTS 6.6.16

EMPLOYEES

MORTON, BRIAN	Accountant	1 YR/2016
BENNETT, CYNTHIA	Administrative Assistant -Selectmen's Office	1 YR/2016
POTYRALA, DANIEL	Animal Control Officer	1 YR/2016
FOSTER, TERESA	Assessor's Office - Administrative Assistant	1 YR/2016
BALL, STEPHEN	Board of Health Agent	1 YR/2016
HILLSIDE ENVIRONMENTAL	Housing Health Agent	1 YR/2016
FYDENKEVEZ, JOSEPH	Building Commissioner	1 YR/2016
RENO, STEVEN	Assistant Building Inspector	1 YR/2016
QUINLAN, THOMAS JR	Assistant Building Inspector	1 YR.2016
CONLEY, JANET	Veterans Graves	1 YR/ 2016
WARRINER, SUSAN	Collector/Treasurer	1 YR/2016
PATCH, SHERRY	Assistant Collector/Treasurer	3 YR/2018
THOMAS, CATHRYN	Payroll Clerk	1 YR/2016
BENJAMIN, STEVEN	Fire Chief - Fire Department	3 YR/2019
AHEARN, ROBERT	Assistant Chief-Fire Department	1 YR/2016
EMERY, GEORGE	Highway Department Superintendent	1 YR/2016
	Fence Viewer/ Tree Warden/Moth Superintendent	
DUGUAY, MICHELLE	Highway Department - Clerk	1 YR/2016
SKRIBISKI, ROBERT	Highway Department- Laborer	1 YR/2016
JENKS, DUANE	Highway Department-Temporary Laborer	1 YR/2016
LAURENITIS, FRED	Highway Department-Temporary Laborer	1 YR/2016
SKRIBISKI, JOHN	Highway Department-Temporary Laborer	1 YR/2017
YORK, NICHOLAS	Highway Department-Temporary Laborer	1 YR/2016
BARANOSKI, STEVEN	Plumbing & Gas Inspector	1 YR/2016
DUGUAY, MICHELLE	Police Department - Clerk - 3-0	1 YR/2016
PETERS, BENJAMIN	Police Department/FT Officer/Alcohol Enforcement Agent	1 YR/2016
SCOBLE, PETER	Police Department/FT Officer/Alcohol Enforcement Agent	1 YR/2016
TOZLOSKI, BRENDA	Police Department/PT Officer/Alcohol Enforcement Agent	1 YR/2016
LYONS, BRENDAN, Sergeant	Police Department/FT Sergeant/Alcohol Enforcement Agent	1 YR/2016
CABRERA, JOSE	Police Department/PT Officer/Alcohol Enforcement Agent	1 YR/2016
MELNIK, DEVIN	Police Department/PT Officer/Alcohol Enforcement Agent	1 YR/2016
RAPTOR, BRYN	Police Department/PT Officer/Alcohol Enforcement Agent	1 YR/2016
SMITH, ZACHARY	Police Department/PT Officer/Alcohol Enforcement Agent	1 YR/2016
ZUKOWSKI, JORDAN	Police Department/PT Officer/Alcohol Enforcement Agent	1 YR/2016
EWEN, JAMES	Recreation Coordinator	1 YR/2016
ZIMNOWSKI, THOMAS	Telecom Technician, Part-Time	1 YR/2016
MUPHY, PETER	Wiring Inspector	1 YR/2016
ERMAN, BILL	Wiring Inspector Alternate	1 YR/2016

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